

## VACANCY – Health & Safety Officer

A great opportunity has arisen to join a growing company with plans for a strong 2022. Due to internal progression, we are looking to appoint a Health & Safety Officer who can provide Health and Safety expertise to our company in Sunderland. This is a site-based role, reporting into the QSE Manager.

To be successful in this role, the incumbent will need to provide H&S technical support to all functions within the factory. This means ensuring all procedures are followed, maintained, and continuously improved to ensure H&S targets, company and legislative requirements are met.

We are also looking for our H&S Officer to co-ordinate/lead the site teams to deliver optimum compliance to H&S initiatives, processes, and ways of working alongside effective communications and compliance tracking.

### **Key responsibilities:**

- Gather, interpret, and effectively communicate data from the relevant management systems (safety, food safety, environmental) to ensure delivery of H&S targets, company and legislative requirements
- Identify and action opportunities for improvements within H&S management systems and develop a continuous improvement culture
- Schedule and carry out internal auditing, monitoring and verification activities to ensure effectiveness of management systems
- Maintain H&S management systems and policies to retain relevant external accreditation standards (ISO, BRC, IPPC, CQA UKAS etc.)
- Actively seek technological and process developments and support innovation through involvement, support and leadership of projects and improvements to plant and processes relevant to their area of specialism (safety, quality, food safety, environmental) using continuous improvement tools
- Contribute to the development of the H&S plans and to implement actions with team members to achieve departmental, site and business targets
- Support trials and new product introduction processes from a H&S perspective
- Build effective partnerships with regulatory bodies and government agencies
- Represent the factory at specialist forums both internally and externally
- Develop, implement, and maintain training packages to raise SHE awareness and capability within specialism
- Carry out, maintain, and review risk assessments (H&S, FMEA etc.)
- Be actively involved in all aspects of accident prevention including accident reporting and Investigations, maintaining records, providing statistical analysis and liaising with insurers/legal representatives

### **Knowledge, Skills & Experience Required:**

- In depth knowledge and experience in safety or environmental role, preferably in an FMCG environment with a good knowledge of production processes and packaging
- Operations and project management experience
- Implementation of H&S policies
- Effective communication with outside agencies, trading standards, auditing bodies
- Troubleshooting analytical & process tools
- Risk assessment tools and systems implementation
- Analytical skills (for Safety)
- Implementation and development of relevant management systems (ISO, ROSPA etc.)
- Knowledge of all relevant areas of legislation (health & safety)
- Good leadership and people development skills

### **Our Values:**

Our values are a critical aspect of who we are, and we expect our employees to live up to these values too. The key values for this position are:

- Open and authentic in their interactions ensuring they match actions and words, building trust and support with others (Making it Happen)
- Work collaboratively with immediate and extended teams, building common agendas, aligned objectives and delivery plans (Stronger Together)
- Demonstrate clear ownership, ambition and pride in the business and the local team's performance (Be the Best)
- Creates a clear, stretching future vision for the site and motivates employees to contribute their best to its achievement (Customer First)

**Qualifications:**

If you have a NEBOSH or IOSH Certificate that's ideal. If you have a Diploma in Safety Management or equivalent (or working towards it) then that's pretty awesome too but it's not essential.

We appreciate that many candidates like to know exactly what salary is on offer, but our Company policy is to exclude this information from our adverts. Don't let this put you off from applying – our offering is competitive! We also think our benefits are pretty good too! These include:

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|---|------------------------------------|
| • Life insurance                                  | • Health insurance                 |
| • Company events                                  | • Company pension                  |
| • Employee discounts of Company product           | • Employee referral scheme         |
| • Employee of the month/year scheme               | • Enhanced sick pay                |
| • Cycle to work initiatives                       | • Long service awards              |
| • Annual leave of 23 days plus your birthday off! | • Compassionate bereavement policy |

Interested applicants must submit an up-to-date CV on our ATS or alternatively submit an up-to-date CV by email to [hr@clearlydrinks.co.uk](mailto:hr@clearlydrinks.co.uk). We are aiming to close our search by 14 January 2022. Right to Work checks will be carried out on applicants before any offers are made. Clearly Drinks processes your personal data for the purposes of employment in accordance with our Internal Privacy policy.